

## Recovery & Prevention Resources

### Confidentiality of Client Records

Federal Law and Federal Regulations protect the confidentiality of client records maintained by Recovery & Prevention Resources. Without the express written permission of the client or his/her legal guardian, no employee of Recovery & Prevention Resources may reveal client identifying information to anyone who is not also an employee of this agency.

Exceptions to this rule occur when:

- 1) Disclosure is required by a court order;
- 2) Disclosure is provided to medical personnel in the case of a medical emergency;
- 3) Disclosure is made to qualified personnel for research, audit or program evaluation. In such instances, the person receiving information is prohibited from redisclosing any client identifying information.

Violation of the Federal Law and Regulations by an employee of this agency is a crime. Suspected violations may be reported to appropriate authorities under Federal Regulations.

Federal Law and Regulations do not protect any information about a crime committed by a client, either at this agency or against any person who is an employee of this agency. Threats to commit such a crime are also not protected.

Federal Laws and Regulations do not protect any information about suspected child abuse or neglect from being reported under State law to appropriate State or local authorities.

The Federal Laws referenced in this summary are contained in 42 USC 290 dd-3 and 42 USC 290 ee-3. The Final Rule on the Federal Regulations is contained in 42 CFR Part 2.

My signature below indicates that I have read and understand the above information, and that a copy of this form has been provided to me.

**Client Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Witness** \_\_\_\_\_ **Date** \_\_\_\_\_